Brampton Pre-school Term 1 Newsletter September 2019

Contact details Brampton Preschool Brampton Way, Portishead, BS20 6YN Tel: 01275 817834 Mobile: 07505 211641 manager@portisheadpreschool.co.uk Portishead Pre-school bank details Sort code: 543006 Account Number: 99648024 Term 1 starts Tuesday 3rd September 2019 Ends Friday 25th October 2019 Term 2 starts Monday 4th November 2019	Dear Parent/carer, We are already a week into the autumn term! The team and I look forward to working in partnership with you to support your children's learning and development over the next academic year. For your information a newsletter is sent out each term and you will receive information periodically from our preschool committee. If you have any questions or queries please speak to a member of staff. As Manager of both Brampton and Hilltop Pre-schools my time is divided between both settings, if you need to contact me please speak to Sue (Deputy) or email me directly. manager@portisheadpreschool.co.uk Kindest regards Sarah ☺	**Brampton team** Manager Brampton & Hilltop – Sarah Bailey Business admin/Preschool assistant Chris Hunter Brampton Deputy – Sue Tiley Preschool assistant/Inclusion officer- Sally Preschool assistant/H & S Officer – Helen Preschool assistant – Sal Preschool assistant- Zoe Preschool assistant – Ali Preschool assistant- Sarah D **Session times** Morning session 9:00-12:00 Lunch club 12:00-12:30 (Charged at £3.00 payable monthly, a packed lunch is required) Afternoon session 12:30-3:30
Settling your child into preschool During the settling in period, children and parents require varying levels of support sometimes there are tears from both parties; however I would like to reassure you as parents ourselves we do understand your concerns. We have many years' experience and will be on hand to offer support through this transitional stage, answer questions and offer tissues if required!	**Keyperson** Your child's keyperson has the responsibility for recording your child's progress on their online diary. This is called **Tapestry** a link will be sent out to you soon with further details on how to set up a password and access this. The team work part time so if your child's keyperson is not working on a day your child attends, rest assured they will be cared for by all other team members.	**Medical/dietary information** All medication must be in its original packaging, have your child's name on it and handed to a staff member for safe keeping. All medication will be returned to you at the end of your child's session. It is imperative that you inform us of any change to your child's medical or dietary needs, please speak to a staff member if you have any questions.

Collection of children

If you are unable to collect your child or have arranged for another adult to collect, the staff must be informed prior to collection and information recorded. Your child will not be released from our care to anyone without authorisation from you. To ensure safeguarding at all times staff will ask for identification and your password from the person collecting.

Clothing

We have a lot of children that attend Pre-school, please help us by naming your child's clothing items and ensure you put spare clothing in their bag and include nappies/wipes if required. All soiled nappies are returned to you to dispose of. The weather is becoming changeable please ensure you provide a warm jumper and waterproof coat as we play outside daily.

Mobile phones

Mobile phone are not permitted in the setting under our safeguarding policy. We respectfully ask that you refrain from using them to ensure the safety of all children who attend.

Toilet

There is a toilet located in the lobby
If you require it, please use sanitary bin provided and take any soiled nappies home.

Fees

Invoices for sessions and lunch club are sent by email early each month. There is a slight delay in September due to collecting data. Please pay into the pre-school account using your child' name as reference by the due date, If you have any queries please email Chris Hunter administrator@portisheadpreschool.co.uk

The Committee

The preschool committee always require support with fundraising throughout the year. Email them if you would like to help.
committee@portisheadpreschool.co.uk
We also be holding our Annual general meeting in November. Details to follow…

Snack time

We receive minimum funding for the children that attend therefore to provide a healthy snack each session and craft/baking resources we ask for £8.00 per term to be paid into the Pre-school account at the beginning of each term. Thank you for your support.

Lunch club

At preschool we encourage children to eat all their packed lunch. Please provide enough food that is familiar in small portions and what your child likes. **NO SWEETS PLEASE.** We encourage good table manners, independence and social skills during lunch club.
Due to Allergies we are a nut free preschool and do not allow any products containing nuts such as Nutella, peanut butter and other similar items. Please speak to the team if you need guidance.

Please remember the following:

- **Clearly write your child's name on their lunch box/bag**
- **Place an ice pack to keep lunch cool and fresh.**
- **A drink for your child (Not fizzy)**
- **A spoon for yoghurts**
- **Cut grapes and cocktail sausages in half lengthways**
- **Put lunch box on lunch trolley when you arrive at the pre-school and remember to collect at the end of the day.**

School admissions https://www.n-somerset.gov.uk/my-services/schools-learning/admissions/

Your child may have only stated preschool however if they are due to start school September 2020. You will need to apply for their school. Applications for children starting school will open on Thursday 12 September and will close at 11.59pm on Wednesday 15 January.

Portishead Pre-School

Learning through play