

# NOTICE OF EXTRAORDINARY GENERAL MEETING

NOTICE IS HEREBY GIVEN that an Extraordinary General Meeting ('EGM')  
of the Portishead Playgroups No.298053  
will be held at Brampton Pre-School, Brampton Way, Portishead, BS20 6YN at 8pm on Tuesday 8<sup>th</sup> May  
to transact the following business:

## AGENDA

### 1) Welcome and apologies

### 2) Signing of Minutes from AGM – dated November 2017

### 3) Specific proposals

#### *Proposal 1*

It is proposed that The Charity changes its legal structure to become a charitable incorporated organisation (CIO) in order to [offer greater protection from liability for the members and trustees] and that the members consider and vote on the following resolutions to this effect.

#### **1. Changing to a CIO**

**THAT the members hereby resolve that it is in the interests of The Charity to change from an unincorporated association to a charitable incorporated organisation (CIO).**

#### **2. Adoption of the Model CIO Constitution for Childcare Providers 2013**

**THAT the Model CIO Constitution for Childcare Providers 2013 (as attached) be approved to become the governing document of the charitable incorporated organisation.**

#### **3. Appointment of Trustees**

**THAT, those persons who are currently trustees of The Charity be appointed to become the first trustees of the charitable incorporated organisation.**

#### **4. Registration of the CIO**

**THAT the trustees are hereby authorised and directed to take the necessary steps to register a charitable incorporated organisation using the Model CIO Constitution for Childcare Providers 2013.**

#### **5. Calling an EGM to Dissolve the Charity and Transfer of Assets to the CIO**

**THAT, upon the registration of the charitable incorporated organisation with Ofsted, the trustees are hereby authorised and directed to convene an Extraordinary General Meeting of The Charity for the purpose of considering a resolution to dissolve The Charity and to transfer the entire undertaking of The Charity into the new charitable incorporated organisation, subject to first obtaining the consent of the Pre-school Learning Alliance.**

### 4) Any other business

BY ORDER OF THE BOARD OF TRUSTEES

Secretary signature: Lucy Murdock Date: 19.4.18

Address: Portishead Playgroups, Brampton Pre-School, Brampton Way, Portishead, BS20 6YN